



Parish Flood Warden Risk Assessment

Date: 23/11/2015	Assessed by: Angela Gent	Checked / Validated by: Geraldine Brown	Location: Across The Parish of Yalding	Review date: Annually at the Annual Parish Council Meeting
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Activity	Hazard	Who might be harmed and how	Existing measures to control risk	Risk rating	Result
Dealing with members of the public before, during and after a flood	Hostile encounter with a member of the public.	Flood Wardens	<p>Times of flooding can be very stressful and may cause people to act in an uncharacteristic aggressive manor. Flood wardens have been trained and briefed to never enter into confrontational situations with others and to always be polite.</p> <p>Whilst Flood wardens should pass on any advice to members of the public to leave their home, it is not their responsibility to enforce this and they should never attempt to do so.</p> <p>Communication is encouraged by email or phone and flood wardens have been issued with a solar mobile phone charger to allow for this when the power is out.</p> <p>Flood wardens have also been provided with Hi-Viz vests and identification badges so that members of the public are aware of who they are.</p>	L	A
Door knocking to advise of a potential flood	Drowning or entrapment by flood waters	Flood Wardens	<p>Flood wardens have be trained and briefed to:</p> <ul style="list-style-type: none"> • Never place themselves at unnecessary risk of injury or harm. • Always follow the advice and guidance of the Emergency Services • Always follow the advice and guidance set out in the Parish Emergency Plan and flood warden training documents • Never enter flood water • Never attempt to enter any areas that have been cordoned off by the Emergency Services. • Never attempt to unblock any drains, culverts or waterways. 	L	A

Risk Rating: L = Low, M = Medium, H = High

Result: T = trivial, A = adequately controlled, N = not adequately controlled, action required, U = unknown risk

Door knocking to advise of a potential flood	Road accident	Flood Wardens	<p>Flood wardens have been issued with a Hi-Vis vest in order that they are always visible.</p> <p>Flood wardens have be trained and briefed to:</p> <ul style="list-style-type: none"> • Never place themselves at unnecessary risk of injury or harm. • Always follow the advice and guidance of the Emergency Services • Always follow the advice and guidance set out in the Parish Emergency Plan and flood warden training documents • Never attempt to enter any areas that have been cordoned off by the Emergency Services. • Never to attempt to drive on any roads that have been closed by the Emergency Services. • Take care when crossing roads and be mindful of traffic and other vehicles at all times. • Always wear their high visibility vest while carrying out flood warden activities. • Always ensure they are visible. • Be mindful that some people will drive though a road closure. 	L	A
Door knocking to advise of a potential flood	Slips, trips and falls	Flood Wardens	<p>Flood wardens have been provided with a head torch and have been briefed to always use the torch if working at night or in low light conditions.</p> <p>Flood wardens have been briefed to take extra care when walking on wet, slippery or uneven ground and to take care when crossing roads.</p> <p>Flood wardens have been briefed to wear appropriate footwear for the surface conditions.</p>	M	A
Lifting and handling	Personal injury	Flood Wardens	<p>Flood wardens will advise residents of the location of sand bags but are not expected to deliver them. If help is required the flood coordinator will be informed who will attempt to get man power who can help with lifting safely.</p>	M	A

Risk Rating: L = Low, M = Medium, H = High

Result: T = trivial, A = adequately controlled, N = not adequately controlled, action required, U = unknown risk

			If residents require things to be lifted and moved, flood wardens are not expected to do this, they will contact the flood coordinator who will mobilize sufficient 'Lift and Shift' volunteers to do this safely.		
Evacuation	People trapped in their home during a flood	Residents	<p>Flood wardens cannot force people to leave their homes but they will pass on advice to them. They will explain to residents that, if they stay, there may be no coordinated rescue.</p> <p>They will make a note of vulnerable people and attempt to obtain family/friends' contact details and pass these onto flood coordinators.</p> <p>They will make people aware that provision is being made for them at the emergency center.</p> <p>If flood wardens are concerned that someone has not left their home, they will pass on details to the flood coordinators who in turn will pass it to the emergency services.</p> <p>Flood wardens should not attempt to rescue people from flooded properties but should advise the flood coordinators who will advise the emergency services.</p>	M	A
Clear up after a flood	Diseases caused by dirty water.	Flood Wardens	Flood wardens are not expected to help with the clear up but have been briefed that if they do they should wear disposable gloves and they must wash their hands after coming in to contact with flood water, especially before eating or drinking.	L	A

IT IS NOTED THAT FLOOD WARDENS AND YALDING PARISH COUNCIL CAN ONLY PASS ON ADVICE AND AS SUCH ARE NOT RESPONSIBLE FOR ENSURING THAT PEOPLE LEAVE THEIR HOMES.

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Result: T = trivial, A = adequately controlled, N = not adequately controlled, action required, U = unknown risk

Further action required	Action by whom	Action by when	Done

Things not covered by this assessment:

REVIEW: